

Project Progress Report

Project Name: **Grants, Contracts, and Loans Management System**

Reporting Period:	From:	August 1, 2008	To:	August 31, 2008
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Audience: Sadie Rodriguez-Hawkins, Jan Marie Ferrell, Polly Zehm, Allen Schmidt, Lynne McGuire, DIS, and ISB

Schedule Status: ☒ **GREEN** ☐ **YELLOW** ☐ **RED**

(Green = project is on-time; Yellow = project is 10% behind schedule; Red = project is more than 10% behind schedule or a significant risk has arisen that could cause failure of the project)

Budget Status: ☒ **GREEN** ☐ **YELLOW** ☐ **RED**

(Green = project is on-budget; Yellow = project is 10% over budget; Red = project is more than 10% over budget or a significant risk has arisen that could cause failure of the project)

Risk Status: ☒ **GREEN** ☐ **YELLOW** ☐ **RED**

(Green = no new risks; Yellow = new risks are level 6 or less; Red = new risks are level 9)

Achievements

- Finalize functional design packages by answering questions posed by OGMA and Critical Logic, refine business rules, define both internal and external roles, determine source data, and system variables.
- Held a service bus kick-off meeting with the stakeholder community and the Enterprise Service Bus team.
- Held a standard message format design session for financial transactions.
- Completed and elaboration of the messaging requirements.
- Completed the internal and external user roles matrix.
- Submitted a request for a 903-consultation on the Loans Module and Statewide rollout decision package.
- Met with ESRI staff to discuss GCLM mapping options. Performance testing of the public facing GIS interface prototype provided favorable results using Google's base map. However, there were performance issues when using Ecology's GeoProcessing and DIS's Ortholmagery. Further analysis is being conducted to determine the source of the latency.
- Performed a GCLM platform preview (demonstration) inviting DIS, WSDOT (unit submitting RFI), Arts Commission, LEAP, LNI, DSHS, and Council for Children and Families. WSDOT, DIS, LNI, DSHS, CTED, and LEAP attended.

Objectives for the next reporting period

- Resolve performance issues with Ecology's GeoProcessing and DIS's Ortholmagery.
- Complete the 903-consultation on the Loans Module and Statewide rollout decision package.
- Service bus development environment configured.
- Finalize standard message format for financial transactions.

- Receive interim deliverables:
 - Provider Registration
 - Fund Pool
 - Evaluation and Scoring
 - Agreements
 - Progress Reports
 - Applications
- Testing (develop and execute test cases)
 - Provider Registration
 - Fund Pool
 - Evaluation and Scoring

Schedule

Major Milestones and Deliverables for August

- Finalized requirements elaboration and functional design documentation package

Planned Major Milestones and Deliverables

- Pilot
 - Configure System 11/3
 - System Testing 11/21
 - Test Scripts
 - Testing Framework
 - Completed System Test
 - **User Acceptance Testing** 12/18
 - **Re-baseline – Go/No-Go** 12/17
- **ECY – CTED first program implementation** 1/12
- Rollout to remaining programs 6/24
- Post implementation review 7/2

Budget

IT Project Pool:	5,463,810
<i>Project-to-date (7/07 to 8/08)</i>	
<i>* Expense transactions recorded as of September 04</i>	
Salaries/Benefits	543,440
Internal Administrative	236,288
Software Package	260,000
External QA	42,800
External Testing	67,660
Equipment	5,220
Travel	1,938
Goods & Services:	3,628
Total Expense:	1,160,974
Project Balance:	4,302,808

Issues

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Risks

Newly discovered or re-arisen, including Risk Severity Indicator	